How to create a personal registration and activate an Council for European Studies subscription

In order to access your personal subscription online you must first complete a simple one-time registration and activation process. This takes no more than a few minutes.

A. Register – we need to know who you are

Go to:  http://www.ingentaconnect.com/register/personal

Enter your personal information in the fields provided:

Step 1. Create a User ID and Password
Step 2. Check the box next to I agree to the terms and conditions
Step 3. Click Register
B. Activate Subscription(s) – to what content are you claiming access?

Step 4. Select the **Activating Personal subscriptions** link found in the center of the screen. You may also elect to **Add New Issue alerts** to let you know each time a new issue is posted online.

Step 5. Under **Add** – search or browse for **Publication title** or **Publisher name**.
Step 6. Check the box to the left of the title and enter your Council for European Studies subscription number* in the box to the right. Click the Add button found above or below the journal title.

You will receive an on-screen confirmation that your request has been received. Once access is verified, the Council for European Studies title(s) you selected will appear under the Current tab.

Content to which you have subscriber access is marked with $.

* If you do not know your Council for European Studies subscription number please contact: ces@columbia.edu

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